

**GOVERNMENT OF PUDUCHERRY**  
**CHIEF SECRETARIAT**  
**FINANCE DEPARTMENT**  
**(Ways & Means)**

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No.25-1/FD(W&M)/2012

Puducherry, 5<sup>th</sup> August, 2016

**CIRCULAR**

Sub: **FD(Ways & Means)** – Payment of arrears of ACP, MACP, Stepping up of Pay, Retrospective Promotion etc., to government staff and the pensioners – Reg.

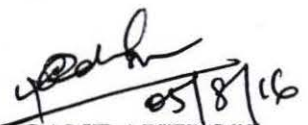
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It is noticed that claims of considerable amount of arrears of pay arising out of grant of ACP, MACP, Stepping up of Pay, Retrospective Promotion etc., from many Departments cause sudden and undue stress to the exchequer leading to significant fluctuation in the cash balance.

2. Hence, it has been decided to pay the arrears arising out of ACP, MACP, Stepping up of Pay, Retrospective Promotion etc., to the government employees in **two instalments**. In this regard, the following instructions are issued for compliance by all Heads of Departments / Heads of Offices.

- i) All arrears of ACP, MACP, Stepping of Pay, Retrospective Promotion etc., not exceeding ₹30,000/- (Rupees Thirty thousand only) payable to the staff and the pensioners shall be paid in full, subject to availability of funds;
- ii) All arrears of pay exceeding ₹30,000/- (Rupees Thirty thousand only) payable to the staff and the pensioners, shall be paid in **two instalments** i.e., first instalment shall be restricted to 50% of the total arrears and the second 50% in the subsequent financial year; and
- iii) All Autonomous Bodies viz. Boards, Corporations, Societies under GoP, shall also be bound by the orders at para 2 (i) & (ii) above.

3. All normal pensionary benefits due to retiring Government Staff shall, however, continue to be paid as per rules in force. The above instructions shall not apply in respect of Court orders prescribing specific deadline for payment.

  
(Dr. V. CANDAVELOU)  
Secretary to Govt. (Finance)  
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**To**

1. All Secretaries to Government/Special Secretary to Government.
2. All Additional /Joint /Deputy /Under Secretaries to Government.
3. All Heads of Departments/Offices – with a request to communicate the circular to the Autonomous Bodies functioning under their control
4. The Director of Accounts & Treasuries, Puducherry.
5. The Dy. Director of Accounts & Treasuries, Karaikal, Mahe, Yanam.
6. All Autonomous Bodies/Boards/Corporations/Societies of GoP.
7. All sections of Finance Department.

**Copy to:**

1. The Principal Accountant General (Civil Audit), Tamil Nadu & Puducherry, No.474, Anna Salai, Chennai -600 035.
2. The Deputy Accountant General (Civil Audit), TN & P, Puducherry Branch, Puducherry – 605 001.
3. The P.S. to Chief Minister.
4. The P.S. to Chief Secretary to Govt.