

No.943/FD/F3/2021  
GOVERNMENT OF PUDUCHERRY  
FINANCE DEPARTMENT  
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Puducherry, dt.04/02/2022

**I.D. NOTE/MEMORANDUM**

Sub: FD - Issue of financial concurrence for hiring of vehicles for official purposes - Modification of procedure - Reg.

Ref: ID Note/Memorandum No.4038/FD/F3/2017-18 dt.05.03.2018 of Finance Department, Puducherry.


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The proposals relating to hiring of private vehicles for official purposes are hitherto being referred to Finance Department for concurrence in accordance with the instructions contained in the ID Note/Memorandum cited above.

2. The matter has been reviewed and accordingly, in supersession of the ID Note/OM cited under reference, it has been decided that the financial powers for according expenditure sanction for hiring of vehicles by the Departments/Offices, for official purposes are hereby re-delegated to the Administrative Secretaries, subject to the following conditions:

- (i) The powers shall be limited only to according sanction for continuing the hiring of vehicle(s) for which the Finance Department had initially given concurrence. The G.O. issued for every sanction shall invariably mention the U.O./I.D. Number of the concurrence of Finance Department obtained at the first instance.
- (ii) Sanction for any new or additional engagement of vehicles shall be issued only with the prior concurrence of FD.
- (iii) The latest guidelines/rates for hiring of vehicles notified by Transport Department shall be adhered to.
- (iv) The delegation will cease to exist if the Department purchases a new vehicle or recruits more drivers on temporary/permanent basis.

3. This issues with the approval of Hon'ble Lt. Governor obtained vide ID No. 943/FD/F3/2021-22 dt.02.02.2022.

  
(K. Govindarajan)  
Under Secretary(Finance)-II

All Secretariat Departments  
All Heads of Departments/Offices

**Copy to**

The Director of Accounts & Treasuries, Puducherry.  
The PS to DC-cum-Pr.Secretary(Finance).