

No.4038/FD/F3/2017-18
GOVERNMENT OF PUDUCHERRY
FINANCE DEPARTMENT

Puducherry, dt.05 /03/2018

I.D. Note/Memorandum

Sub: FD- Issue of expenditure sanction for hiring of private vehicle thro' PTDC Ltd for official purpose on monthly contract basis- Instructions for strict compliance - Regarding

The Government, from time to time, have issued instructions, while dealing with matter involving public money, to follow proper financial system and procedure in accordance with respective financial rules in force viz., GFR, 2017, DFP Rules, 1978 and Central Govt. Account (Receipts & Payments) Rules, 1983 by all Departments etc.,

2. It is noted that Departments are issuing expenditure sanctions for hiring private vehicles through PTDC Ltd. on the approved rate for the official purpose/use by Head of Department/Head of Offices delegated as per Finance Department 's G.O. Ms.No.47/F3/2014 dated 09-12-2014 under items of Expenditure (3)-Conveyance hire in Annexure-I for T.A./D.A. entitlement of conveyance of Govt. Servant on performing official duty under TA/DA nature only. Whereas, the expenditure sanction involved in hiring of vehicles are recurring in nature of contingent expenditure should be booked under the sub-head "13-Office Expenses" which requires the concurrence of the Finance Department as envisaged in Rule 5 of Delegation of Financial Power Rules, 1978.

3. Hence, the Administrative Secretaries/HODs are requested to refer such proposals, involving hiring of private vehicles on the above said nature to the Finance Department for concurrence before issue of Expenditure Sanction/ Order. All concerned shall ensure strict compliance of the above instructions in letter and spirit.

/By Order/


(K. GOVINDARAJAN)
Under secretary (Finance)

To
All Secretaries to Govt./All Secretariat Departments
All Head of Departments/Offices.