

G.20019/3/2016-17/F1(B)
GOVERNMENT OF PUDUCHERRY
FINANCE DEPARTMENT

Puducherry , dt. 29.07.2016

I.D NOTE

Sub: Finance Department-Budget-Implementation of
the PMs Five Point Charter of RAPID for better
tax compliance and widening tax base – Guidelines-
Issued.

Ref: I.D. Note No.LGS /2016/63 dated 07.06.2016 of the
Lt. Governor's Secretariat, Puducherry.

In compliance with the Hon'ble Prime Minister Five Point Charter **RAPID**, which stands for **R**evenue, **A**ccountability, **P**robity, **I**nformation and **D**igitization, the following guidelines / instructions are hereby issued to all the Head of the Departments for better tax compliance and widening the tax base in order to augment the resources of the UT administration.

Revenue:

- (i) Surprise inspections have to be carried out to identify tax evaders.
- (ii) WhatsApp facilities should be made in order to receive complaints from the public.
- (iii) User charges for various services being provided by the Government of Puducherry should be reviewed periodically and wherever possible fresh fees / charges should be collected for the services rendered by the Departments.
- (iv) The Rate of tax levied should be as per the schedule.

Accountability:

- (i) Weekly / Monthly performance report should be submitted by the HODs to the Secretary's concerned.
- (ii) Surprise checking / inspection to all sub-offices including outlying regions should be carried out at all levels.

Probity:

E-services should be introduced for transparency in the system.

Information & Digitization:

The Departments who have not yet digitalized their services should take immediate action to introduce the same with the technical assistance of NIC.

2. The above guidelines / instructions are only illustrative and not exhaustive. The revenue earnings Departments who are collecting taxes/fees/charges under various Acts and Rules should evolve policies, prepare an action oriented plan and workout specific strategies which suit to their requirements for implementation in their Department so as to achieve the objectives of Hon'ble Prime Minister's Five Point charter of RAPID for better augmentation of Government resources and its utilization for implementation of various Government schemes.

/ By order of the Lieutenant Governor /


29/7/16

(Dr. V.CANDAVELOU)
DEVELOPMENT COMMISSIONER-cum-
SECRETARY (FINANCE)

To

The Under Secretary (Finance),
Chief Secretariat,
Puducherry

} with instruction to upload the
same in the Finance Portal.