

No.324/F2/A2/2015
GOVERNMENT OF PUDUCHERRY
FINANCE DEPARTMENT

Puducherry, dated 03/12/2019

CIRCULAR

Sub: Finance Department – Procedures to be followed for obtaining
concurrence/ approval of finance proposal - Instructions – Issued –
Reg.

Ref: Circular of even No. dated 18-06-2015

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On scrutiny of expenditure proposals requiring concurrence of Finance Department, it has been noticed that many departments do not follow the procedures laid down in General Financial Rules / Delegation of Financial Powers Rules and Office Memorandum / guidelines issued in this regard (viz. Finance Department website). Earlier, Finance Department has issued a Circular of even No. dated 18-06-2015 (hosted in Finance Department website) for emphasizing the adherence of financial propriety norms and codal formalities. Nevertheless many departments have not followed the procedures in connection with expenditure sanction.

2. Hence, it is reiterated that all departments should examine all financial proposals at initial stage before sending them to Government. As such, all the Head of Departments / Offices are requested that henceforth, all the financial proposals such as, expenditure sanctions, release of grant-in-aid, modification in budget, and other proposals requiring concurrence of Finance Department etc., which are to be submitted to the Finance Department for concurrence / approval should be routed through the concerned Accounts officers and to ensure that the GFRs / Delegation of Financial Powers Rules, are followed scrupulously without lapse and also to mention the Rule/Provisions in the file under which the proposals have been prepared. This also applies to the proposals emanating from the Public Sector Undertakings / Societies / Corporations etc., In the absence of the above, the Finance Department will not consider the expenditure proposal for concurrence / approval.

//BY ORDER//


(K. GOVINDARAJAN)

UNDER SECRETARY TO GOVERNMENT (FINANCE)

To

1. All Heads of Departments / Offices
2. Collector, Puducherry & Karaikal
3. All Autonomous Bodies / Societies / Undertakings/Corporations
4. The Senior Deputy Accountant General, Office of the A.G., Tamilnadu & Puducherry, Puducherry Branch, Kumaragurupalam, Puducherry

Copy to:-

1. All Commissioners/Secretaries to Govt.
2. Regional Administrator, Mahe/Yanam.
3. All Superintendents of Finance Department – With instruction to thoroughly scrutinize the proposals of expenditure sanction and ensure that the proposals are in complete shape, as per the guidelines issued above.