

No.16016/FD/F3/2018
Government of Puducherry
Finance Department

Puducherry, dt.12/02/2019

I.D. Note

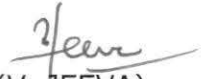
Sub: FD – Circulation of communications received from
Ministry of Home Affairs, Govt. of India regarding
(i) Violation of General Financial Rules
(ii) Manual for procurement of Goods, 2017 and
Manual for procurement of Consultancy & other
Services, 2017.

Ref: (i) Lr. F.No.15039/108/2016-UT(Coord.)(Part-II)
dt.24.01.2019 &
(ii) Lr. F.No.15039/108/2016-UT(Coord.)(Part-II)
dt. January 2019 of Ministry of Home Affairs, Govt. of India.

A copy each of the references cited on the subject mentioned above are
forwarded herewith for information and compliance.

-/By Order/-

Encl.: As above.

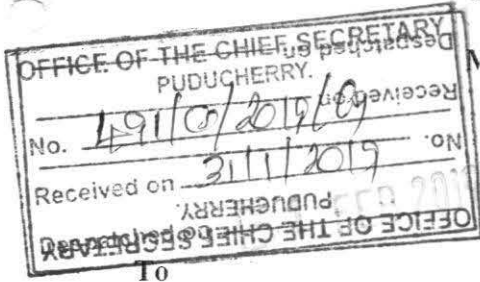

(V. JEEVA)
Under Secretary(Finance)

To

All Secretariat Departments.
All Heads of Departments/Offices.

F.No.15039/108/2016-UT (Coord.)(Part-II)
 Government of India/Bharat Sarkar
 Ministry of Home Affairs/Grih Mantralaya
 UT Division

North Block, New Delhi
 Dated the 24 January, 2019



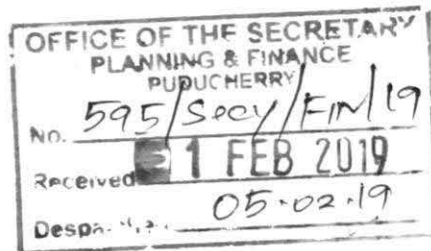
1. The Chief Secretary, Govt. of NCT of Delhi, Delhi Sachivalaya, I.P. Estate, New Delhi-110002.
2. The Advisor to the Administrator, UT of Dadra & Nagar Haveli, Secretariat, Silvassa.
3. The Advisor to the Administrator, UT of Lakshadweep, Karvaratti.
4. The Chief Secretary, UT of Andaman and Nicobar Islands, Port Blair.
5. The Adviser to the Administrator, UT of Chandigarh, Chandigarh.
6. The Advisor to the Administrator, UT of Daman & Diu Secretariat, Daman, Moti Daman.
7. The Chief Secretary, Government of Puducherry, Puducherry.

Subject: Violation of General Financial Rules – regarding.

Sir,

I am directed to forward herewith a copy of OM No. I-34020/4/2019/Coord-I dated 21/01/2019 along with a copy of DO letter No. 330/31/C/64/2018-ES.I dated 03/01/2019 and its enclosures received from Principal Secretary to Prime Minister on the above mentioned subject for necessary action.

Encl : As above



Yours faithfully

(R.K. Srivastava)
 Assistant Director (UT Division)
 Tele: 23093147



2/5/2/19

2/5/2/19

148/UT(Coord-1)
24/1/2019

CR No - 1433047/AS(UT)/1
22/1

No. I-34020/4/2019/Coord-I
Government of India/Bharat Sarkar
Ministry of Home Affairs/GrihMantralaya
(Coordination -I Section, CIC Division)

North Block, New Delhi.
Dated, the 2nd January, 2019

OFFICE MEMORANDUM

Subject:- Violation of General Financial Rules.- Regarding.

The undersigned is directed to forward herewith a copy of D.O. letter No. 330/31/C/64/2018-ES.I dated 03.01.2019 received from Principal Secretary to Prime Minister on the above subject for necessary action.

Encl.: (as above)

[Signature]
12.1.2019
EA(UT)
Adviser(UT) To,

[Signature]
21.1.19
(D.P. Tripathy)
Director (Coord-1)
Tel. No. 23092252

All DGs/Directors as per list.

Copy to: AS(UT)

1. All Joint Secretaries in MHA (P)/Adviser (P-II) for n.a.
2. RGI.

[Signature]
24/1/19

ADG(2nd)

[Signature]
24/01/19

[Signature]
for Rajesh

CR No. 1423573
Office of SS (BM)/19



नृपेन्द्र मिश्र

Nripendra Misra

Principal Secretary to Prime Minister

D.O No. 330/31/C/64/2018-ES-I

3rd January, 2019

Dear Secretary,

Complaints are being received, alleging that Government entities are indicating foreign make/brands and/or restrictive conditions in their tenders, thereby excluding local manufacturers from bidding process.

2. It may be noted that such stipulation of foreign make/brands and/or restrictive conditions (like mandatory requirement of certification by foreign bodies) in the tenders is not only violative of Public Procurement (Preference to Make in India) Order, 2017 (PPP-MII Order 2017) issued by DIPP, but also in violation of the General Financial Rules. In this regard, it is necessary to follow the following general guidelines:

a. Indicating foreign make/brands in the tender, and thereby excluding local manufacturers and service providers from participation, is in violation of Public Procurement (Preference to Make in India) Order, 2017. Also, as per Rule 144(i) (b) of GFR 2017, procuring agency shall not indicate a requirement for a particular trade mark, trade name or a brand.

b. As per Rule 144(iii) of GFR 2017, the technical specifications shall, to the extent practicable, be based on the national technical regulations or recognized national standards.

c. Ministries/Departments should also ensure that their procurement entities do not incorporate any such restrictive and discriminatory eligibility criteria regarding turnover, specifications/testing/other standards in tender documents that exclude local manufacturers/service providers.

3. Please ensure compliance of the above guidelines strictly at the level of the Ministry/Department, as also by all attached/subordinate offices and PSUs/ Autonomous bodies under the administrative control of your Ministry/Department. Any violation in this regard shall be viewed seriously.

With regards,

Yours sincerely,

Nripendra
P. avulali to
all CAPPs/CAPs

Nripendra Misra
(Nripendra Misra)

Shri B.R. Sharma,
Special Secretary,
D/o Border Management,
New Delhi.

Also to PM/Admn.

10/1/19

10.1.19

I/3650696

1. Director General,
Assam Rifles,(through LOAR),
R.No. 171, North Block, New Delhi.
2. Director General,
Border Security Force,
Block-10, CGO Complex, New Delhi.
3. Director General,
CISF, Block No- 13, CGO Complex,
New Delhi.
4. Director General,
Central Reserve Police Force,
Block 1, CGO Complex, Lodhi Road, New Delhi.
5. Director General,
ITBP, Block-2, CGO, Complex,
Lodhi Road, New Delhi.
6. DG,
NSG, Headquarter, Mehram Nagar,
Palam, New Delhi-110037.
7. Director General,
SSB, East Block,
R.K.Puram,
8. DG (NDRF),
NDCC-II Building, Jai Singh Road,
6th Floor, New Delhi.
9. Director General,
BPR&D,
NH-8, Mahipalpur, New Delhi.
10. Director,
Intellegence Bureau,
North Block, New Delhi.
11. Director,
National Crime Records Bureau.
NH-8, Mahipalpur, New Delhi-37.

- F3
12. Director,
National Investigation Agency (NIA),
CGO Complex, Lodhi Road, New Delhi-03.
 13. Director,
National Police Academy
SVPA (National Police Academy),
Telangana-500052 (Hyderabad).
 14. Director (NEPA),
North Eastern Police Academy,
Meghalaya Shillong, Umsaw- 793123
 15. Director
LNJN (NICFS)
Near Jaipur Golden Hospital
Robini Sector – 3, Outer Ring Road, New Delhi-110085.
-

SPEED POST

OFFICE OF THE CHIEF SECRETARY
PUDUCHERRY.
F.No.15039/108/2016-UT (Coord.)(Part-II)
Government of India/Bharat Sarkar
Ministry of Home Affairs/Grih Mantralaya
UT Division
No. 419/10/2019/16
Received on 28/1/2019
Despatched on
29 JAN 2019

486/Secy/FIN/19
29 JAN 2019
02.02.19

North Block, New Delhi
Dated the January, 2019

To

1. The Chief Secretary, Govt. of NCT of Delhi, Delhi Sachivalaya, I.P. Estate, New Delhi-110002.
2. The Advisor to the Administrator, UT of Dadra & Nagar Haveli, Secretariat, Silvassa.
3. The Advisor to the Administrator, UT of Lakshadweep, Karvaratti.
4. The Chief Secretary, UT of Andaman and Nicobar Islands, Port Blair.
5. The Adviser to the Administrator, UT of Chandigarh, Chandigarh.
6. The Advisor to the Administrator, UT of Daman & Diu Secretariat, Daman, Moti Daman.
7. The Chief Secretary, Government of Puducherry, Puducherry.

Subject: Manual for procurement of Goods, 2017 and Manual for procurement of Consultancy other services, 2017 - regarding.

Sir,

I am directed to forward herewith a copy of OM No. I-34020/4/2019/Coord-I dated 16/01/2019 along with a copy of an email dated 31/12/2018 and its enclosures received from Ministry of Finance Department of Expenditure procurement policy Division on the subject cited above.

2. It is, therefore, requested to take necessary action and also bring the matter to the notice of the organization (Attached /Subordinate Offices) under their administrative control for necessary action.

Encl : As above

Yours faithfully

(R.K. Srivastava)

Assistant Director (UT Division)

Tele: 23093147

FINANCE DEPARTMENT
CHIEF SECRETARIAT, PUDUCHERRY
U.O.No. 3985
Received on: -5 FEB 2019
Despatched on:

116/UT(Coord-I)
18/1/2019

CR NO-1429560/AS(UT)/10

17/1

No. I-34020/4/2019/Coord-I
Government of India/Bharat Sarkar
Ministry of Home Affairs/GrihMantralaya
(Coordination -I Section, CIC Division)

North Block, New Delhi.
Dated, the 6th January, 2019

OFFICE MEMORANDUM

Subject:- Manual for procurement of Goods, 2017 and Manual for Procurement of Consultancy other services, 2017.-Reg.

The undersigned is directed to forward herewith a copy of an email dated 31.12.2018 received from M/o Finance, on the subject above for further necessary action.

2. All Divisional Heads are requested to bring the matter to the notice of the organizations (attached/subordinate offices) under their administrative control for necessary action.

Encl.: (as above)

[Signature]
17.12.2018

Encl. (UT)

[Signature]
17/1

[Signature]
Adviser (UT)

To, ✓ AS (UT)
1. All Joint Secretaries in MHA (P)/Adviser (P-II).
2. RGI.

[Signature]

(Brijesh Singh)
Section Officer (Coord-I)
Phone No. 23093856

[Signature]
18/1/19
ASST Dir. (Coord)

Soc Coord

[Signature]
18/01/19

[Signature]
for Rajesh

SL No - 2

Subject: Fwd: Manual for procurement of Goods,2017 and Manual for Procurement of Consultancy other services,2017.
To: CSO <dushyant.singh@nic.in>

Date: 12/31/18 04:01 PM
From: Shri Prakash <jsadmin@mha.gov.in>

OM Dated 28.12.2018.pdf (333kB)

----- Original Message -----

From: Home Secretary <hshso@mha.gov.in>

Date: Dec 28, 2018 5:31:36 PM

Subject: Fwd: Manual for procurement of Goods,2017 and Manual for Procurement of Consultancy other services,2017.

To: js admin <jsadmin@mha.gov.in>, jscpg-mha <jscpg-mha@nic.in>

FOR ATTACHED / SUBORDINATE
OFFICES.

Sir

Forwarded for necessary action at your end please.

Regards

PPS to HS

From: "K.N Reddy" <kn.reddy@gov.in>

To: "Secy Food & Public Dist" <secy-food@nic.in>, secy-jus@gov.in, secy-dpe@nic.in, secretary@meity.gov.in, secy-agri@nic.in, secretary@moes.gov.in, chairman@isro.gov.in, chairman@dae.gov.in, cabinetsy@nic.in, secretary-posts@indiapost.gov.in, "Secy Fertilizers" <fertsec@nic.in>, "Secy MOC" <secy.moc@nic.in>, "csoffice" <csoffice@nic.in>, "Secy Consumer Affairs" <secy-ca@nic.in>, ". Secy Food & Public Dist" <secy-food@nic.in>, "Secy Culture" <secy-culture@nic.in>, "Secy Defence" <defsecy@nic.in>, "sdpns" <sdpns@nic.in>, "Secy Ex-Servicemen Welfare" <secyesw@nic.in>, "Secy DONER" <secydoner@nic.in>, "Secy Drinking Water & Sanitation" <secydws@nic.in>, "Secy MEA" <dirfs@mea.gov.in>, "Secy Disinvestment" <secydivest@nic.in>, "Secy Economic Affairs" <secy-dea@nic.in>, "secy Financial Seives" <secy-fs@nic.in>, "rsecy" <rsecy@nic.in>, "Secy Food Processing Industries" <secy.mofpi@nic.in>, "Secy Ayush" <secy-ayush@nic.in>, "Secy Health & Family Welfare" <secyhfw@nic.in>, "soumya" <soumya.s@nic.in>, "gshankar" <gshankar@nic.in>, "Secy Border Management MHA" <secybm@nic.in>, "hshso" <hshso@nic.in>, "Secy NDMA" <secretary@ndma.gov.in>, "Secy Official Languages" <secy-ol@nic.in>, "Secy Interstate Council" <secy-iscs@nic.in>, "Secy HUPA" <secy-mhupa@nic.in>, "Secy Higher Education" <secy.dhe@nic.in>, "Secy I&B" <secy.inb@nic.in>, "sureshchandra" <sureshchandra@nic.in>, "gn raju" <gn.raju@nic.in>, secretary-rmsme@nic.in, "Secy Mines" <secy-mines@nic.in>, "Secy Minority Affairs" <secy-mma@nic.in>, "Secy MNRE" <secy-mnre@nic.in>, "Secy Power" <secy-power@nic.in>, "Secy Rural Development" <secyrd@nic.in>, "vijay dbt" <vijay.dbt@nic.in>, "DG CSIR" <dgcsir@csir.res.in>, "Secy Skill Development & Ent," <secy-msde@nic.in>, "Secy Disabilities (MSJE)" <secretaryda-msje@nic.in>, ". Secy Social Justice and Empr." <secywel@nic.in>, secymospi@nic.in, "Secy Steel" <secy-steel@nic.in>, "Secy Textiles" <secy-textiles@nic.in>, "Secy Tourism" <sectour@nic.in>, "Secy Tribal Affairs" <secy-tribal@nic.in>

Cc: "Sanjay Prasad" <js.pfc2.doe@gov.in>, "Sanjay Aggarwal" <sanjay.aggarwal68@nic.in>

Sent: Friday, December 28, 2018 2:34:08 PM

Subject: Manual for procurement of Goods,2017 and Manual for Procurement of Consultancy other services,2017.

Al
Anand

A

No.F. 1/36/2018-PPD
Government of India
Ministry of Finance
Department of Expenditure
Procurement Policy Division

516, Lok Nayak Bhavan,
New Delhi. Dated 28th December 2018

OFFICE MEMORANDUM

Sub: Manual for Procurement of Goods, 2017 and Manual for Procurement of Consultancy & other Services, 2017.

It may be recalled that the Department of Expenditure in 2017 had issued a set of two Manuals on 'Policies and Procedures for Procurement of Goods' and 'Procurement of Consulting & Non- Consulting Services', in conformity with the General Financial Rules (GFR), 2017. These Manuals have been prepared in consonance with the fundamental principles of transparency, fairness, competition, economy, efficiency and accountability. Efforts have been made to cover all major aspects of procurement in these Manuals in a user-friendly manner. The manuals are the outcome of extensive consultations in two stages with Ministries/ Departments and other organizations. These manuals are available on the website of Department of Expenditure.

2. These Manuals provide generic guidelines which would be useful for the procuring officials working in various Ministries/ Departments as operating instructions and would bring about greater transparency and predictability in Government procurement procedures and help in improving the ease of doing Business with Government. Ministries/ Departments are advised to supplement these manuals to suit their local/specialized needs, by issuing their own detailed manuals (including customized formats); Standard Bidding Documents and Schedule of Procurement Powers to serve as detailed instructions for their own procuring officers.

3. The above referred Manuals may be brought to the notice of all concerned officers under your Ministry/ Department, Attached/ Subordinate offices and Autonomous Bodies engaged in the work of procurement directly or indirectly. Such officers may also be encouraged to attend one week residential free procurement training at National Institute of Financial Management (NIFM). The calendar of training is available on the website of this Department as well as NIFM.



(Ujjwal Kumar)

Under Secretary to the Govt. of India

Tel.: 24621305

Email: kn.reddy@gov.in

To,

Secretaries of All Central Government Ministries/ Departments