

No.4038/FD/F3/2017-18
GOVERNMENT OF PUDUCHERRY
FINANCE DEPARTMENT

Puducherry, dt. 06/02/2018

CIRCULAR

Sub: FD- Statutory Cheque drawing powers in Autonomous
Bodies/Institutions- Instructions for strict compliance -
- Regarding

The Government, from time to time, has issued instructions, while dealing with matter involving public money, to follow proper financial system and procedure in accordance with respective financial rules in force viz., GFR, 2017, DFP Rules, 1978 and Central Govt. Account (Receipts & Payments) Rules, 1983 by all Departments etc.,. These rules are also applicable for Autonomous Bodies, Boards/Societies/Corporation etc.,.

2. In sequel to the above and to stream line the day to day administration of Autonomous Bodies/ Organization and Institutions, the Cheque Drawing Power shall not be vested with anyone other than the Managing Director/Chief Executive Officer of the organization or any one of the Gazetted Officer deputed from Government. Besides, the cheque shall be co-signed jointly by any one of the officials of the Autonomous Organizations/Societies.

3. It is noted that, in some Govt. Institution/Organizations, the Non-Official Chairman is discharging such function i.e. cheque drawing power either solely or jointly, which is strictly prohibited under the provisions of Rule (2)(xii) of GFR, 2017 and 2(g) of Central Govt. Account(Receipts & Payments) Rules, 1983 . Hence, the Non-official Chairman/Members of Public Sector Undertakings/ Autonomous Institutions/Societies, if they are discharging such function i.e. cheque drawing powers, shall immediately cease to exercise such power.

4. All the Administrative Secretaries, Heads of Departments and Heads of Autonomous Institutions shall strictly follow the above instructions scrupulously.

/By Order/


(K. GOVINDARAJAN)

Under secretary (Finance)

To
All Secretaries to Govt./All Secretariat Departments
All Head of Departments/Offices.
Heads of all PSUs/Boards/Societies/Committees/
Agencies/Local Bodies and other Autonomous Institutions