

**GOVERNMENT OF PUDUCHERRY
FINANCE DEPARTMENT**

Puducherry, dated, 02.05.2023

No. 30115/FD/F5/A1/2023

OFFICE MEMORANDUM

Sub: Finance Department – Proposals for the settlement of arbitration awards –
Instructions - Issued - Reg.

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It has been observed that increasing number of proposals towards the settlement of arbitration awards are being received by the Finance Department. Many of them are not in complete shape, which cause much difficulty to the Finance Department in processing the proposals resulting in unnecessary delay. Therefore, the departments are requested, henceforth, to submit the proposals for arbitration along with the following details:

1. Name of the work/project
2. The cost of work for which administrative approval/expenditure sanction obtained.
3. Estimate amount put to tender
4. Tendered amount
5. Date of issue of work order
6. Date of actual commencement of work
7. Stipulated date of completion
8. Whether the work is completed before the arbitration is sought for.
9. Date of completion of work (if completed)
10. Cost of completed work or partially completed work.
11. Reasons for appointment of arbitrator
12. What were the efforts taken by the Department to avoid the arbitration?
13. Date of appointment of arbitrator
14. Date of award of arbitration
15. Amount of arbitration award
16. Rate of interest
17. No. of days of delay from the date of the arbitration award
18. Views of the Law Department and the details of status of appeal in Courts, if any.
19. Action taken by the Departments for the reduction of rate of interest by the contractor.
20. Reasons for the delay, if any, for the settlement of arbitration awards.
21. Opinion of the Arbitration Review Committee, if applicable.
22. Whether there was any lapse on the part of any official resulting into arbitration award against the department. In case of any lapse is found, whether any appropriate action is taken to fix the responsibility?
23. Comments of the Administrative Secretary with regard to the arbitration awards.
24. Any other relevant information.
25. Total amount to be paid to contractor as on date

\\BY ORDER\\


(Ratnaghosh Kishor Chauré)
Deputy Secretary to Govt. (Finance)

To

1. All the Secretariat Departments
2. All the Heads of Departments/Offices

Copy to

1. The P.S. to Chief Secretary
2. The P.S. to Commissioner-cum-Secretary (Finance)