

No.E-43972/FD/F3/A3/2025-26
GOVERNMENT OF PUDUCHERRY
FINANCE DEPARTMENT

Puducherry, dated 16/09/2025

C I R C U L A R

Sub: Finance Department – Submission of draft Minutes of the meeting during the Meeting of Standing Finance Committee – Instructions – Reg.

Ref: 1) G.O. Ms. No.55/F3/2010 dated 18/11/2010
2) O.M. No.12266/FD/2011 dated 25/01/2011 &
3) G.O. Ms. No.47/F3/2024 dated 09/12/2014 of
Finance Department, Puducherry

In terms of Annexure-II of reference 3rd cited, proposals of Projects/Schemes/Works exceeding the monetary limit of ₹ 25.00 crore shall be submitted to Standing Finance Committee constituted vide reference 1st cited under the chairmanship of Chief Secretary, for appraisal, before submission of the proposal to Hon'ble Lt. Governor.

2. In this regard, the Administrative Departments shall take note that while referring the proposals to Standing Finance Committee for appraisal, the draft minutes of the meeting shall also be submitted along with the Memorandum to SFC as per reference 2nd and all other relevant material.

3. The draft minutes of the meeting shall be prepared taking into account all relevant points based on which approval of SFC has been sought for. However, approval of said minutes shall be as per the decision taken by the Committee in the meeting.

// By Order//


(S. SIVAKUMAR)

UNDER SECRETARY(FINANCE)

To

All Secretariat Departments
All Heads of Department

Copy to

- 1) The Joint Secretary (Finance).
- 2) F2/F4/F5 Units of Finance Department.