

**GOVERNMENT OF PUDUCHERRY  
FINANCE DEPARTMENT  
&&&**

No.33039/F2/A5/2014-II

Puducherry, dated 07.02.2024

**I.D. NOTE**

Sub: Finance Department – Arrears in finalisation of Annual Accounts  
by the Public Sector Undertakings/Autonomous Bodies –Reg.

Ref: Minutes of the Meeting of even number dt.21.11.2023 of the Deputy  
Secretary (Finance), Chief Secretariat, Puducherry.

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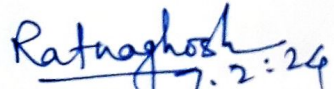
Kind attention is invited to the reference cited on the subject mentioned above.

2. A review meeting was held under the chairmanship of the Commissioner-cum-Secretary (Finance) on 21.11.2023 in the Conference Hall, Chief Secretariat, Puducherry to assess the progress in clearing the arrears in preparation of annual accounts upto the financial year 2022-23 in respect of the 12 PSUs during which Commissioner-cum-Secretary (Finance) had fixed 31<sup>st</sup> January 2024 as the outer timeline to the complete the backlogs.

3. In order to assess the current status and quantum of task completed in clearing the arrears in preparation of Annual Accounts upto the financial year 2022-23 by the said PSUs a review meeting is to be convened in the Conference Hall, Chief Secretariat, Puducherry on 09.02.2024 at 11.30 a.m. by the Commissioner-cum Secretary (Finance) with Head of the Departments and the Head of the Public Sector Undertakings concerned.

4. Hence, the Officers concerned are hereby requested to make it convenient to attend the meeting as scheduled without fail, along with a status report showing various stages involved in the process of preparation of annual accounts for the backlog years and the current status at each stage for every financial year (backlog years) in completion of annual accounts in the enclosed proforma.

**//BY ORDER//**

  
**(RATNAGHOSH KISHOR CHAURE)**  
**DEPUTY SECRETARY TO GOVT. (FINANCE)**

To

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|--|---|---|
| <ol style="list-style-type: none"><li>1. The Commissioner-cum-Secretary (Industries &amp; Commerce)</li><li>2. The Secretary to Govt. (Transport &amp; Power), Puducherry.</li><li>3. The Secretary to Govt. (Tourism), Puducherry.</li><li>4. The Secretary to Govt. (Agriculture), Puducherry.</li><li>5. The Secretary to Govt. (Civil Supplies &amp; WCD), Puducherry.</li><li>6. The Secretary to Govt. (AD Welfare and Backward Classes &amp; Minorities Welfare), Puducherry.</li></ol> | } | with a request to ensure that HODs and Heads of the concerned PSUs/ABs attend the meeting without fail. |
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7. The concerned Head of Departments.

8. The Head of Institutions of PASIC/SBTML/PTC/PDL/PIPDIC/ PRTC/PTDC/PPCL/PCDWDAP/PBCMDC/PADCO/PAPSCO, Puducherry.

9. The Director of Accounts & Treasuries, Puducherry.

Copy to :

1. The Principal Accountant General (AUDIT-II), Tamilnadu & Puducherry, 'Lekha Pariksha Bhavan', No.361, Anna Salai, Teynampet, Chennai-600 018.

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2. The Private Secretary to Chief Secretary to Govt., Puducherry.

3. The Private Secretary to Commissioner-cum-Secretary to Govt. (Finance), Puducherry.

4. The PA to Deputy Secretary to Govt. (Finance), Puducherry.

**PROFORMA**

Name of the PSU :

Name of the Nodal Department :

Annual accounts pending from the year :

Stages of process followed in completion of annual accounts : 1)

2)

3)

4)

5)

**Status of clearing backlogs**

Financial year	Name of Auditor	Stage of audit	Probable date of completion	Remarks, if any

Signature of Head of PSU