

**GOVERNMENT OF PUDUCHERRY  
CHIEF SECRETARIAT  
FINANCE DEPARTMENT**

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G.O. Ms. No. 48/FD(W&M)/2022

Puducherry, dated 29<sup>th</sup> August 2022

**ORDER**

**Sub: FD (W&M) – Setting up of Project Management Unit (PMU) by NABCONS to monitor major Infrastructure projects implemented by the Government of Puducherry**

The NABARD Consultancy Services Private Limited (**NABCONS**) has submitted a proposal to the Government of Puducherry for providing consultancy services for setting up of a Project Management Unit (**PMU**) in the Union Territory of Puducherry to effectively undertake infrastructure project monitoring, an area on which the Government is working.

2. After due consideration of the proposal and assessing the NABCONS prior experience with other State Governments in this context, and with a view to ensuring effective planning, monitoring, and timely disbursement of funds, of Infrastructure projects under implementation by the UT Puducherry, the Government of Puducherry has decided to accept the NABCONS proposal to establish a PMU on a nomination basis. This is expected to facilitate timely completion of projects, and thereby avoid time-induced cost escalation, as also reap the full expected benefits of projects in a timely manner.

3. The **terms and conditions for the PMU** to be setup by NABCONS shall be as under:

(i) **Team composition:**

Sl. No.	Position	Education Qualification	Experience
1.	Team Leader	A graduate in Civil Engineering & Post Graduate in Construction Management/ Project Management	Overall, 10 years experience in - Infrastructure Development, and handling similar Assignments; and - Have worked in a PMU for a Government Department
2.	PPP Expert	A graduate in Civil Engineering & Post Graduate in Construction Management/ Project Management with understanding of PPP Infrastructure Projects	
3.	Finance Assistant	A Graduate/ Post Graduate in Finance	Minimum 5 years of relevant experience in handling Government Projects
4.	Data Entry Operator	Diploma in Computer Science/ Application	

(ii) **Roles and Responsibilities:**

- a. Provide technical support in project management, monitoring and tracking the physical and financial progress, and flag to the Finance Department for timely release of funds for infrastructure projects;
- b. Assist in scrutiny of DPRs and vetting tender documents, including for PPP projects, where required;

- c. Identify implementation bottlenecks in project execution and suggest timely corrective measures;
- d. Assist in identification of economical source of project funding;
- e. Liaison with funding agencies on the loan applications and facilitate timely fund disbursal;
- f. Monitor project's compliance with environmental, social and governance norms;
- g. Prepare mapping of the project under PMU's supervision with identified focus areas of Puducherry's Development Plan;
- h. Prepare and maintain MIS, database, conduct requisite research, and undertake data analysis;
- i. Prepare periodical progress reports and other necessary documentation, including minutes preparation;
- j. Coordinate with Departments, implementing agencies and undertake field visits, where required;
- k. Attend periodical meeting with Government of Puducherry;
- l. Assist clients to conduct required Stakeholders meetings;
- m. Support capacity building activities of client; and
- n. Any other related work, as entrusted from time to time.

The Chief Secretary to the Government of UT Puducherry shall identify the shelf of infrastructure projects, including those funded by any domestic Financial Institutions such as NABARD, SIDBI, NabFID, HUDCO, NDDDB, AAFDC, NCDC, etc. and external Financial Institutions such as World Bank, ADB, AIIB, NDB, AFD, JICA, etc., and/ or Central Government funded projects which shall be under PMU's management. Such projects would generally have a cost threshold exceeding ₹ 5 crores.

### (iii) **Supervision and Control:**

The PMU will work under the direct supervision and control of the Secretary (Finance/ Planning).

### (iv) **Terms of Payment:**

The consultancy fees payable by UT Puducherry shall be as under:

- a. Monthly (on last working day of every month) ₹5.46 lakh + applicable GST<sup>1</sup> (total for 3 years ₹ 196.56 lakh + applicable GST), with 10% of the total payment (₹19.656 lakh + applicable GST) on signing of agreement and the remaining 90% in monthly equal instalments (₹ 4.914 lakhs + applicable GST) spread across the project duration.
- b. Tour expenses as per the TA/ DA policy of the Government of Puducherry applicable for Non-AIS officers.
- c. No additional fees will be admissible for late working hours or for local conveyance.
- d. Through Demand Draft drawn in favour of NABARD Consultancy Services Private Limited or directly credited to the account of NABARD Consultancy Services Private Limited.

### (v) **Force Majeure:**

Neither party shall be liable for damages or have the right to terminate this agreement for any delay or default in performing its role and responsibilities for situations beyond its reasonable control including, but not limited to Acts of God,

<sup>1</sup> Currently 18%

Government Restrictions (including the denial or cancellation of any export or other necessary license), Wars, and/ or Insurrections.

4. If force majeure conditions lead to NABCONS being unable to discharge its part of duties for a certain period, the Government shall be within its right to ask NABCONS to compensate for the same by extending the contract for like period without any additional compensation.

5. The Consultants shall be placed within thirty days of the issuance of this order and duration of contract shall be 3 years from the date of placing the consultants with Government of Puducherry. The Government may at its discretion extend the contract for a period of one year at a time on mutually agreed terms and conditions.

6. In case of unsatisfactory service, the Government will be within its rights to seek replacement of one or more members of the PMU team at a notice of 30 days. If the NABCONS performance still fails to improve, the contract could be terminated by the Government at a notice of 60 days.

7. This contract does not grant any right of employment or recruitment to the consultants.

8. Accordingly, the approval of the Hon'ble Lieutenant Governor is hereby accorded for setting up of a PMU by NABCONS, a wholly owned subsidiary of NABARD, on nomination basis to monitor the implementation of assigned major Infrastructure projects in the UT of Puducherry.

  
(Prashant Goyal)

Development Commissioner-cum-Principal Secretary (Finance)

1. All the Secretaries to Government/Heads of Department /Autonomous Bodies, Puducherry.
2. The Chief General Manager, NABCONS, Chennai.