

MOST URGENT

No.A.32012/F2/A2/JAO/2021
GOVERNMENT OF PUDUCHERRY
FINANCE DEPARTMENT

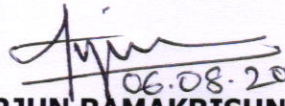
Puducherry dated 06/08/2021

I.D. NOTE / MEMORANDUM

Sub: Finance Department – Regularisation of ad-hoc appointment / notional promotion
in the grade of Junior Accounts Officer - Service particulars - Call for – Reg.

-0-

The Head of Departments / Offices concerned are requested to send Service particulars / No Disciplinary Case pending Certificate, Integrity Certificate and APARs, in respect of Junior Accounts Officers / Superintendents listed in the Annexure, in the prescribed Proforma I & II, to this Department **on or before 18-08-2021**, for regularisation of ad-hoc appointment / notional promotion in the grade of Junior Accounts Officer. In the case of officers who belongs (SC Origin) Category, original certificate having validity should be produced.


(ARJUN RAMAKRISHNAN)

UNDER SECRETARY TO GOVT. (FINANCE)

Encl. Annexure

To

The Heads of Departments / Offices concerned

Copy to :-

1. The F3 Section, Finance Department , Puducherry - With a request to upload the I.D Note / Memo in the Finance Dept. Web site
2. The PA to Under Secretary to Govt. (Finance), Puducherry

PROFORMA-I

INTEGRITY AND PERFORMANCE CERTIFICATE

Having scrutinized the character rolls and personal file of Shri./ Smt., presently working as and having taken into account all other available information, it is certified that the official has good reputation of Integrity and honesty beyond doubt. The performance of the official is also good and He is / She is / they are fit for regularisation / notional promotion to the Junior Accounts Officer.

2. It is also certified that there are no disciplinary proceedings pending / contemplated against him / her.

SIGNATURE OF HEAD OF DEPT. / OFFICE

SEAL:

PROFORMA -II

SERVICE PARTICULARS

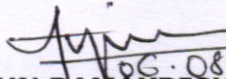
Sl. No.	Name of JAO/ Superintendent	Date of Birth	Educational Qualification	Whether Belongs to SC/ST	If SC, to state whether Origin/ Migrant (If Origin, enclose copy of the certificate)	Service particulars including deputation from the date of joining / performing in the post of JAO/ Supdt. till now.	Date of regular/ adhoc Appointment in the post of JAO /Superintendent	Remarks
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(10)

SIGNATURE OF HEAD OF DEPT. / OFFICE

SEAL:

ANNEXURE

Sl. No.	Name of the JAO/ Superintendent	Place of working / worked	Period for which APARS are to be furnished	
			From	To
(1)	(2)	(3)	(4)	
1	S. Sarojini, retired	O/o the Addl. Dir. Of Agriculture, Karaikal	01-04-2010	31-03-2016
2	Kanagambal. A, retired	Govt. Agricultural Engineering Workshop, Puducherry	01-04-2010	31-03-2016
3	Parvathy. G, retired	DAT, Puducherry	01-04-2010	31-03-2016
4	Chandramalla Abbulu, retired	Govt. G.H, Yanam	01-04-2010	31-03-2016
5	P. Jayalakshmi, retired	Directorate of School Education, Puducherry	01-04-2010	31-03-2016
6	S. Lakshmi, retired	Department of Social Welfare, Puducherry	01-04-2010	31-03-2016


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