

Puducherry, dated 12/08/2025

**I.D. NOTE**

Sub: FD – Mandatory Procurement of goods and services available on GeM – Desisting of Procurement Outside GeM – Instructions – Issue of.

- Ref: 1) ID Note No.16016/FD/F3/2017 dated 21/07/2017 of Finance Department, Puducherry.  
2) Letter No.15020/12/2024-Plg. Cell dated 12/06/2025 of Ministry of Home Affairs (UT Planning Cell), Government of India.  
3) Note No.LGS/Admn/2025 dated 25/06/2025 of Lt. Governor's Secretariat, Puducherry.

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Rule 149 of GFR, 2017 states that procurement of common use goods and services by Ministries or Departments will be mandatory for Goods or Services available on GeM. In accordance with this rule provision, Finance Department vide reference 1<sup>st</sup> cited has issued instructions to all Government Departments/PSUs of this Administration to procure all common use Goods and Services through Government e-Market Place and in case of non-availability of the required items in the GeM Portal, the concerned Head of Department /Head of Office shall place on record, a specific certification that the particular item is not available for procurement in the GeM Portal, before resorting to other means of procurement.

2. Further, Rule 150 of GFR, 2017 (amended vide GoI, MoF, DoE OM dated 02.04.2019) provides that "For goods and services not available on GeM, Head of Ministry / Department may also register suppliers of goods and services which are specifically required by that Department or Office, periodically. Registration of the supplier should be done following a fair, transparent and reasonable procedure and after giving due publicity. Such registered suppliers should be boarded on GeM as and when the item or service gets listed on GeM."

3. Despite the above rule provisions/instructions, reports on instances of non-procurement/less procurement from GeM have been received from the CEO, GeM. The Ministry of Home Affairs, GoI vide reference 2<sup>nd</sup> cited has forwarded the copy of D.O. letter No.4/CEO-GeM/2025 dated 29.05.2025 of CEO, GeM emphasizing that although there are more than 11,000 products, 330 services and ample scope of procurement through BoQ and Custom bids (in limited cases of unavailability of the goods and services) on GeM, instances of non-procurement/ less procurement through GeM are coming to fore in the case of UTs. The MHA has requested all UT Administrations to take necessary corrective measures in the matter immediately, so that issues of such non-procurement/ less procurement from GeM Portal by the UTs can be avoided in future.



4. Further, vide reference 3<sup>rd</sup> cited, a Brief Note submitted by the Chief Buyer Officer – States and Union Territories, GeM has been forwarded, wherein the following aspects have been highlighted:


(i) Many Government departments/PSUs in the UT of Puducherry, viz., Electricity; Civil Supplies; Transport; School Education; Puducherry Distilleries; etc., have made significant procurement outside GeM.

(ii) There are more than 12,000 registered Sellers from Puducherry in GeM Portal. However, only, around 3000 sellers had completed the profile in GeM Portal. It has been requested to conduct training camps / seller on boarding drives with the support of GeM for increasing the sellers on GeM by completing the profile and staying active on the portal.

(iii) It has also been suggested that since, Puducherry is having a significant number of handicraft products, the artisans can be onboarded in GeM, which will open up marketing opportunity through "Direct Purchase" option.

5. It is therefore reiterated that all Government Departments and PSUs/Autonomous Bodies under the aegis of Puducherry Government shall hence ensure compliance of the GFR provisions on mandatory procurement of goods and services available on GeM scrupulously and procurement outside GeM for goods/services categories available on GeM shall not be resorted to, except in the situations where the GFR/Instructions of Ministry of Finance, Government of India permit.

// By Order//

  
(S. SIVAKUMAR)  
**UNDER SECRETARY(FINANCE)**

To

- 1) All Secretaries to Government
- 2) All Secretariat Departments
- 3) All Heads of Department/Office
- 4) All Heads of Autonomous Institutions/Boards/Corporations/Societies.

Copy to

- 1) The Director (IT)-cum-Nodal Officer for GeM Procurements, Puducherry  
- for necessary action in respect of the issues observed at para 4(ii) above.
- 2) The Director, Department of Industries & Commerce, Puducherry.  
- for necessary action in respect of para 4(iii) above.