

Puducherry, dt.17/03/2023

OFFICE MEMORANDUM

Sub: Approval of Files as per the Re-Delegation of Financial Powers

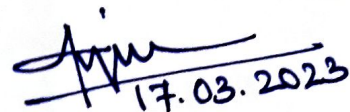
Of late, several files are being received from the Administrative Departments seeking concurrence of Finance Department (FD) for administrative approval / expenditure sanction, when the financial powers for sanctioning such proposals have already been re-delegated to the Administrative Secretaries and other subordinate authorities vide the various orders of FD. This leads to unnecessary delays and unproductive movement of files, besides defeating the very purpose of re-delegation of financial powers.

2. Therefore, Administrative Departments are hereby instructed to henceforth carefully examine in respect of each file as to who is the competent authority to sanction the proposal as per the existing re-delegation of financial powers notified in various orders of FD, and submit the file accordingly to the appropriate competent authority for approval.

3. Submission of files to FD needlessly when the financial powers have already been duly re-delegated, shall be strictly avoided. The Senior/Junior Accounts Officers, who are the extensions of FD in the Administrative Departments, shall exercise due responsibility to ensure the same.

4. Further, with effect from 01.04.2023, all the sanction orders issued under the re-delegated financial powers of the Administrative Secretaries shall invariably contain the concluding clause: *"This issues with the approval of the Secretary (Name of the Department) vide the File I. D. No. ..., dated ..."*.

//By Order //



(Arjun Ramakrishnan)
Under Secretary (Finance)

To

All Commissioners - cum - Secretaries / Secretaries to Govt.
All Secretariat Departments
All Heads of Departments
All Senior / Junior Accounts Officers - *to ensure strict compliance*