

*Government of Puducherry*

*Abstract*

Finance Department –Delegation of Financial Powers to Administrative Secretaries for sanctioning / approving proposals for disposal of obsolete, unserviceable and scrap articles which have accumulated in Government Departments / Offices.

**FINANCE DEPARTMENT**

**G. O. Ms. No. 29 /F3/2023-24**

**Puducherry, 25 /07/2023**

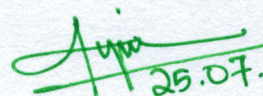
**ORDER**

The Swachhta Campaign of the Government of India has laid great stress on timely disposal of the obsolete, unserviceable, and scrap materials accumulated in offices, and ensuring neat and clean office premises for effective functioning by the Government Departments. Therefore, the Government has felt the need to simplify the procedures and re-delegate the powers for the disposal of obsolete and unserviceable goods and materials, in order to enable the Departments / Offices to recover the useful spaces in the offices and also to prevent deterioration in value of the obsolete and unserviceable articles.

2. Accordingly, approval of the Competent Authority has now been obtained for re-delegating full powers to the Administrative Secretaries, without the need of FD concurrence, towards sanctioning proposals for disposal of obsolete / unserviceable goods and materials, including e-Waste and scrap, from the office premises, subject to strict compliance with the following conditions:

- (i) Rules 217 to 222 of the GFR, 2017, or as duly amended from time to time, shall be strictly adhered to.
- (ii) The articles proposed to be condemned and disposed of, shall be inspected by the Departmental Condemnation Committee duly constituted for this purpose, and the recommendations of the Committee, including the reasons for declaring each article as obsolete / unserviceable / condemnable as well as the book value of the articles and the upset value for disposal, shall be duly recorded in the Minutes, and the Report of the items to be disposed of shall be prepared in Form 10 of the GFR, 2017, in line with the Rule 217(iii) thereof.
- (iii) The obsolete, unserviceable and condemnable articles, as certified by the Condemnation Committee vide its Minutes, shall be disposed of through the appropriate mode as per the Rule 218 of the GFR, i. e. through advertised tender or public auction or as scrap.
- (iv) The rules / guidelines of the Ministry of Environment, Forests and Climate Change, Government of India (MOEFCC), and of the Puducherry Pollution Control Committee (PPCC) shall be strictly complied with in the disposal of the items / e-Wastes / Hazardous Wastes.

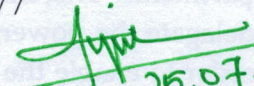
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- (v) The revenue proceeds from the auction / sale of the disposed items shall be duly credited to the appropriate receipt Head of the Government Treasury.
- (vi) This re-delegation of powers to Administrative Secretaries shall not apply for disposal of items or articles which have become unserviceable due to negligence, fraud or mischief on the part of a Government Servant. In such cases, responsibility shall be fixed by the Administrative Department, and the proposal for disposal of the unserviceable article(s) shall be referred to the Finance Department without fail.

// By Order of Hon'ble Lt. Governor //

  
25.07.2023  
(Arjun Ramakrishnan)

UNDER SECRETARY TO GOVT. (FINANCE)

All Secretaries to Government

All Secretariat Departments/HODs

All SAOs/JAOs - for ensuring strict compliance

Copy to:-

1. The Director of Accounts and Treasuries, Puducherry
2. The Deputy Director of Accounts and Treasuries, Karaikal / Mahe / Yanam
3. The Dy. Accountant General, O/o the AG (Audit), Tamil Nadu and Puducherry, Puducherry Branch
4. The Central Record Branch, Puducherry