

No. 364/FD/F3/2020-21
Government of Puducherry
Finance Department

Puducherry, dt.04/09/2020

C I R C U L A R

Sub: FD - Particulars of services outsourced by the Departments
during the last 3 financial years – Called for.

In order to conduct a review of the outsourcing of services being done by the Government Departments of this Administration, the Heads of Departments/Offices are requested to furnish the particulars of services outsourced in their respective Department/Office such as Housekeeping, Security and other services **during the financial years 2018-19, 2019-20 and 2020-21** in the enclosed proforma on or before **21.09.2020** positively. Soft copy of the reply may be mailed to usfin.pon@nic.in

-/By order/-


(Arjun Ramakrishnan)
Under Secretary(Finance)

Encl.: As above.

To
All Heads of Departments/Offices

Copy to

All Secretariat Departments.

ANNEXURE

Name of the Department / Office: _____

S.No.	Service Outsourced (Housekeeping / Security / Other)	No. of Personnel	Outsourcing Agency	Mode of Outsourcing (GeM/ Quotations/ Other)	Expenditure Incurred / To be Incurred	Remarks
			2020-21			
Total						
			2019-20			
Total						
			2018-19			
Total						

Signature of HOD / HOO